

Halton Hills Public Library Board

Wednesday, January 31, 2024

Hybrid Meeting: Georgetown Branch and Zoom

7:00 p.m.

Agenda

To Attend: Betsy Cospers (Chair), Erica Daly, Christina da Rocha-Feeley, Alex Hilson, Bob Inglis, Matt Kindbom (Vice Chair), Jane Marshall, Keith Medenblik, Tamara Smith, Alice Strachan, Lisa Teggart

Staff Attending: Clare Hanman, Beverley King, Jodie Mandarino, Lori Mazza Brenton (Recorder), Mary Querques

Item	Topic	Page	Lead	Action
1	Call to Order		Chair	
2	Land Acknowledgment		K. Medenblik	
3	Approval of Agenda		Chair	
4	Disclosure of Pecuniary/Conflict Interest		Chair	
5	Minutes of Previous Meetings			
	5.1 November 22, 2023 *	p. 4	Chair	For approval
	5.2 Confidential Minutes of November 22, 2023		Chair	For approval
	5.3 Advocacy Committee Minutes of November 16, 2023 *	p. 12	Chair	For approval
6	Consent Agenda			
	6.1 Report No. LBD-2023-063 re: 2023 Quarter 3 Metrics *	p. 15	M. Querques	For information
	6.2 Memorandum No. LBM-2024-001 re: Electronic Distribution of Confidential Library Board Documents *	p. 22	B. King	For information
7	Correspondence			
8	Presentations/Delegations			
9	Business Arising			
	9.1 Report No. LDB-2024-001 re: Policy Review – Occupational Health and Safety and Gift Acceptance – Second Review *	p. 24	B. King	For approval
	9.2 Report No. LBD-2024-002 re: 2022 Library Comparator Statistics *	p. 77	M. Querques	For information

Item	Topic	Page	Lead	Action
10	Updates – including subcommittees			
	10.1 Advocacy Committee *	p. 98	E. Daly A. Strachan	For information
	10.2 Friends of the Library		L. Teggart	For information
	10.3 Council		A. Hilson B. Inglis	For information
	10.4 Community Connections		All	For information
11	Financial Report			
	11.1 Month End Report – November 2023 *	p. 100	B. King	For information
	11.2 Preliminary Year End Financial Report 2023 *	p. 110	B. King	For information
12	New Business			
	12.1 Report No. LBD-2024-003 re: 2024 Personnel Policy Manual (PPM) Revisions *	p. 121	B. King	For approval
	12.2 Report No. LBD-2024-004 re: Halton Hills Public Library Board 2024 Objectives *	p. 246	B. King	For approval
	12.3 Report No. LBD-2024-005 re: Policy Review: Collections Management – First Review *	p. 250	B. King	For approval
	12.4 Report No. LBD-2024-006 re: Chief Librarian & CEO Report – January 2024 *	p. 265	B. King	For information
13	In Camera 8:45 pm			
	13.1 CONFIDENTIAL re: Personnel Matter		J. Marshall	For information
14	Health and Safety Report		B. King	
15	Next Meeting Board Orientation February 28, 2024 7:00 pm Georgetown Branch, Boardroom		Chair	
16	Adjournment			